

FOULRIDGE VILLAGE HALL COMMITTEE

Minutes of Meeting held in Foulridge Village Hall at 7.00 pm on Monday, 6th January 2020

ACTION

1 APOLOGIES AND DECLARATIONS OF INTEREST

Apologies were received from Councillors Knowles and Nicholson. No declarations of interest were received.

2 MINUTES OF MEETING HELD 3rd DECEMBER 2019

The Minutes were accepted as a true and correct record.

3 STONE OAK

It was agreed Councillor Whitfield would confirm the date for commencement of the work.

Cllr Whitfield

4 RISK ASSESSMENT

Councillor Law-Riding confirmed that the next gas safety check is due 1st July 2020 and a quotation had been requested to service the fire extinguishers.

It was agreed that a local upholsterer be asked to ascertain whether the curtains are fire retardant.

Cllr Law-Riding

It was agreed the caretaker would arrange PAT testing.

Caretaker

5 CARETAKER'S REPORT

It was agreed that Councillor Storey would have a key for re-setting the alarm along with the caretaker. Caretaker

It was agreed that Councillor Storey would amend the "hirer's" agreement to include evacuation procedures.

Cllr Storey

6 CHRISTMAS LUNCH REPORT

Councillor Storey stated that the Christmas lunch had been a great success and had been enjoyed by all. Councillor Storey confirmed that the caterer and entertainer had been re-booked for 2020.

7 FINANCE REPORT

SCHEDULE OF PAYMENTS

Opus Energy Electricity 30.10.19-28.11.19	44.39	DD	16.12.19	15
Window Cleaning	20.00	N/A	N/A	19
LED Bulbs	10.00	N/A	N/A	19
Table Decorations	17.49	N/A	N/A	19
Toilet Cleaner	4.58	N/A	N/A	19
Sky Mobile (Calls)	10.00	N/A	N/A	19
Opus Energy Gas 04.11.19-03.12.19	163.94	DD	19.12.19	14
	270.40			

The circulated payment schedule was approved – 7 payments totalling £270.40

DATE AND TIME OF NEXT MEETING

The next meeting will be held on Monday, 3rd February 2020 at 7 pm.