

FOULRIDGE VILLAGE HALL COMMITTEE

Minutes of Meeting held in Foulridge Village Hall at 7.00 pm on Monday, 2nd December 2019

ACTION

1 APOLOGIES AND DECLARATIONS OF INTEREST

Apologies were received from Councillor Nicholson. No declarations of interest were received.

2 MINUTES OF MEETING HELD 4TH NOVEMBER 2019

The Minutes were accepted as a true and correct record.

3 SURVEY

Councillor Whitfield confirmed that work would be commencing 14th January 2020.

4 RISK ASSESSMENT

As the responsible person Councillor Law-Riding will address the recommendations of the Risk Assessment report supported by the caretaker. She will also discuss the replacement of the curtains with Councillor Nicholson. Cllr Law-Riding

Councillor Knowles has had further discussions with the Alarm company and the quotation for £2614, for additional work required, for a replacement fire alarm system was agreed and accepted. The caretaker will liaise with them with the intention of a start before Christmas. Councillor Cannon enquired as to the annual fee.

Councillor Cannon proposed holding a fire drill at the next meeting.

It was agreed Councillor Whitfield would ask the plasterer to repair the holes in the basement ceiling.

Cllr Whitfield

Councillor Knowles has agreed the PAT testing with a local electrical company and the caretaker will liaise with the intention of a start before Christmas. Caretaker

Councillor Cannon suggested that all testing eg fire extinguishers, gas etc be carried out on the same day of the year.

5 CARETAKER'S REPORT

The caretaker requested that an amendment be made to the form which is given to regular users/ party groups, form to include a statement that the caretaker has explained where the fire doors and fire extinguishers are. Councillor Storey to action.

Cllr Storey

6 FINANCE REPORT

SCHEDULE OF PAYMENTS

Kilblaze Fire Directional Signs	32.40	TFR	04.11.19	17
Opus Energy Gas 04.10.19-03.11.19	58.03	DD	19.11.19	14
Light Bulb	4.00	N/A	07.11.19	19
Washing Powder	4.98	N/A	07.11.19	19
Xmas Decorations	13.48	N/A	07.11.19	19
Hanging Basket Items	10.48	N/A	07.11.19	19
Sky Mobile (Calls)	10.00	N/A	07.11.19	19
	133.37			

The circulated payment schedule was approved – 7 payments totalling £133.37

7 BEST GARDEN REPORT

Councillor Storey advised that the presentation had been held at the previous lunch club which had been well attended. Thanks were offered to Councillor Nicholson for organising the lunch and to Councillor Howson for her help.

8 CHRISTMAS LUNCH

Councillor Storey confirmed the new date of 11th December 2019 and stated that arrangements were well under way.

DATE AND TIME OF NEXT MEETING

The next meeting will be held on Monday, 6th January at 7 pm.